

	A	B	C	D	E	F	G	H	I
1	STRATEGIC COMMISSIONING BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	28 May 2019								
4	Annual Committee Effectiveness Report	To present the annual effectiveness report for the Committee.	A report is on the agenda.	Allison Swanson	Governance	Governance	GD 7.5		
5	Procurement Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	A report is on the agenda.	Craig Innes	Commercial and Procurement	Commissioning	Remit 4.2		
6	Review of Gas Services	To present the outcome of the review of gas servicing.	A procurement business case is on the agenda.	Mike Smith	Commercial and Procurement	Commissioning	Remit 4.2 and 4.3		
7	Christmas Village 2018 Feedback and Proposals for 2019.	City Growth and Resources Committee on 18 September 2018 agreed to seek annual feedback in the form of a committee report from Aberdeen Inspired annually in line with the Funding and Service Provision Agreement from August 2016-January 2019.	This item was transferred from CG&R in relation to the changes to the Terms of reference agreed at Council (SCC ToR - 5.5) A report is on the agenda.	Stephen O'Neill	City Growth	Place	Remit 5.5		
8	29 August 2019								
9	Procurement Business Cases	To seek approval of the estimated expenditure on the procurement business cases.		Craig Innes	Commercial and Procurement	Commissioning	Remit 4.2		
10	Annual Procurement Performance Report	To present the annual procurement performance report.		Craig Innes	Commercial and Procurement	Commissioning	Remit 5.2		
11	Sport Aberdeen Annual Report	To present the Sport Aberdeen Annual Report for review.		Craig Innes	Commercial and Procurement	Commissioning	Remit 4.5		
12	Aberdeen Sports Village Annual Report	To present the Aberdeen Sports Village Annual Report for review.		Craig Innes	Commercial and Procurement	Commissioning	Remit 4.5		
13	Update on Customer / Citizen Review	To provide an update on the customer/citizen review of outcome statements.		Martin Murchie	Business Intelligence and Performance	Commissioning	Remit 1.1		
14	Outcome Based Budgeting	To present financial analysis based on outcomes.		Martin Murchie/Jonathan Belford	Commissioning/Finance	Commissioning/Resources	Purpose 6 and Remit 5.3		

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2									
15			21 November 2019						
16	Review of Sustainable Procurement and Community Benefits Policy	At its meeting on 20/11/18 the Committee agreed, amongst other things, (iv) to instruct the Head of Commercial and Procurement Services to report back to the Committee at its November 2019 meeting on the progress made in the implementation of the policy and its application to the LOIP.		Craig Innes	Commercial and Procurement	Commissioning	GD7.1 and Remit 5.3		
17	Procurement Business Cases	To seek approval of the estimated expenditure on the procurement business cases.		Craig Innes	Commercial and Procurement	Commissioning	Purpose 3 and remit 3.4		
18	Aberdeen Performing Arts Annual Report	To present the Aberdeen Performing Arts Annual Report for review.		Craig Innes	Commercial and Procurement	Commissioning	Remit 4.5		
19	Bon Accord Care Annual Report	To present the Bon Accord Care Annual Report for review.		Craig Innes	Commercial and Procurement	Commissioning	Remit 4.5		
20	Collaboration with Businesses Regarding Community Involvement programmes provided by businesses	Council Budget Meeting 05/03/19 - Council agreed to instruct the Head of Commercial and Procurement Services to bring forward a report to the relevant Committee on how best Aberdeen City Council can work with Aberdeen businesses to bring about positive collaboration to ensure Aberdeen citizens benefit from the many community involvement programmes that Aberdeen businesses already provide.		Craig Innes	Commercial and Procurement	Commissioning	Remit 1.1 and 2.3		